



Martley C.E. Pre-School

Martley, Worcestershire. WR6 6QA

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Pre-School Lead Supervisor: Mrs. Jo Stratford

Executive Headteacher: Mrs. Elizabeth Whetham

Head of School: Mrs. Lucy Cox



Parental Agreement

1. I agree to my child being taken directly to hospital or being seen by the nearest doctor available, should an emergency arise.
2. I understand that fees are payable in advance and agree to pay the fees (as set out in the Pre-School welcome pack & our terms) for services booked. I also agree to reimburse any bank charges incurred due to cheques being returned unpaid and to pay all legal costs for recovery of outstanding monies.
3. I understand that my child will not be admitted to if he/she is unwell and agree to keep them off for 48- 72 hours from the last bout of sickness/ diarrhoea, and in cases of conjunctivitis or eye discharge until antibiotic treatment has started. I agree to collect my child promptly when requested to do so.
4. I agree to a trained first aider treating my child if emergency aid is required
5. I will list below other persons who have parental responsibility or legal contact for my child
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6. I agree to my child taking part in supervised educational walks in the local village
7. I agree not to send my child in with peanut and nut products.
8. I agree to give a minimum of one month's notice, or one month's fees in lieu of notice, if for any reason my child is to leave Pre-School.
9. I understand that fees are due in case of illness or other absences from the Pre-School with exception to bank holidays, Teacher Education days and school holidays where fees are not chargeable. Family holidays are not charged for if one month's notice is given.
10. I give permission for observations to be done on my child for the benefit of their developmental needs (PRE-SCHOOL ONLY)
11. I give permission for the administration of sun cream, and if my child requires their own personal sun cream, I will supply it. I will apply an all-day sun cream when needed before my child starts their day at Pre-school.
12. If I require medicines to be administered in my absence, I will send them into Pre-School in a name labelled container.
13. I understand that if I am late collecting my child by more than ten minutes, a usual half hourly rate will be charged.

14. I agree to talk to Pre-School management confidentially in the office if I have any concerns about the provision, and not use social media (such as FACEBOOK, twitter etc.) and public areas to voice concerns.

15. I understand that the 15 hours funding by the government is per week and non-transferable from one week to another, and that the funding runs for complete weeks and may be liable to pay for sessions that are occasionally not covered by the funding. E.g. Terms where there are 14 weeks and 2 days and funding is for 14 weeks only (PRE-SCHOOL ONLY).

16. I agree to telephone the Pre-School if my child is unwell or not attending on that day.

17. I agree to treat Pre-School staff with mutual respect and not disrespect or treat them aggressively. I understand I will be excluded from the setting or ultimately my child's place will be lost if disrespect or aggressive behaviour to staff takes place.

18. I am aware that I need to cut my child's grapes in half, length ways. This is due to the possibility of choking. Whilst we understand that a child can choke on anything, grapes have been highlighted as being a particular hazard as they can completely block a child's airway.

19. I agree that the following people can collect my child and that only these authorised persons will be allowed to collect my child/ children

Name & relationship

Name & relationship.....

20. I wish to set up a password for collection of child purposes Yes / No

And that password is

I HAVE READ AND UNDERSTOOD THE PARENTAL AGREEMENT AND I AGREE TO BE BOUND BY IT.

Parent/ Carer/ Legal Guardian (please circle)

Signed.....

(Print).....

Date.....

(On behalf of Martley Pre-School)